

Federal State Autonomous Educational Institution of Higher Education
Peoples' Friendship University of Russia

Department of Economics

PROGRAM OF PEDAGOGICAL PRACTICE

Name of training practice Pedagogical practice

Recommended for training / specialty direction

38.06.01 The Economy

Directivity of the program (profile)

08.00.05 - "Economics and National Economy Management"

Qualification of the graduate teacher-researcher

2018

1. Goals of pedagogical practice

Expansion and consolidation of theoretical and practical knowledge obtained by graduate students in the learning process, the formation of competences in accordance with the PFUR.

2. The tasks of pedagogical practice

The tasks of pedagogical practice

- mastering the skills of developing curricula of courses on the economy of the enterprise and the economy of the industry;
- formation of skills in the design of the educational process;
- acquiring skills and skills in the classroom (conducting lectures and seminars) using new methods and technologies of education.

3. The place of pedagogical practice in the structure of the EP HE

The disciplines on the development of which pedagogical practice is based are "Economics and Organization of Enterprises and Branches of the National Economy", "Problems of the Economics of Industry and Entrepreneurship".

During the period of pedagogical practice, graduate students are subject to the internal regulations of the PFUR.

4. Forms of pedagogical practice

- Attending classes on the disciplines of the department, adjacent to the subject of the research and the aspirant;
- participation in the preparation of lectures on topics and issues identified by the supervisor of the thesis;
- conducting seminars on the direction of the scientific interests of the graduate student in the established volume;
- participation in the preparation of educational and methodological materials on the direction of the scientific interests of the graduate student;
- participation in the management of course work;
- implementation of out-of-class work - consulting, verification of the control works (results of intermediate certification);
- other forms of work, defined by the scientific supervisor.

5. Place and time of pedagogical practice

Pedagogical practice of the post-graduate student is conducted on the basis of the Russian University of Peoples' Friendship (Faculty of Economics). Pedagogical practice, as a rule, is conducted at the 2nd, 3rd and 4th semesters of the postgraduate study period (first and second year of study), after studying and passing the exam in the discipline "Pedagogy of Higher School" (it is possible to change the terms of passing the practice as decided by the head of the producing unit and scientific supervisor of the graduate student).

6. Competences of the student, formed as a result of the pedagogical practice

- the ability to plan and solve the tasks of one's own professional and personal development (UC-6) - to get acquainted with the curriculum of bachelors and masters for the research research, study the curricula of the disciplines of the graduating subdivision, attend classes of the

leading teachers of the department, take part in the protection of course projects and Verification of the results of intermediate certification, take part in the development of educational materials of the department that produces the department, etc.;

– readiness for teaching activities on higher education educational programs (GPC-3) - prepare, on behalf of the scientific adviser, separate sections (questions) on the topics of lectures to take part in the conduct of classes (lectures and seminars), conduct a special course program and master -classes.

7. Structure and content of pedagogical practice

The total labor intensity of teaching practice is 21 credits, 756 hours.

Name	Total hours	Semesters					
		1 year of study		2 year of study		3 year of study	
		1	2	3	4	5	6
Pedagogical Practice	972 / 21	216		432	324		
Forms of intermediate certification		6 credit		12 credit	9 credit		

8. Scientific and research and production technologies used in teaching practice

A complex of educational, research and scientific and production technologies, including various methodologies and technologies (economic, managerial, imitative, generating new knowledge, technologies for verifying scientific results).

The complex of educational, research and scientific and production technologies, including various methodologies and technologies (production, financial, managerial, imitative, generating new knowledge, technologies for verifying scientific results):

- a systematic approach in which the organization where the training (teaching and learning) practice takes place, should be considered as a set of interrelated components, having an output (goal), input, connection with the external environment, feedback;
- an integrated approach, which should take into account the technical, economic, organizational, financial, social, political, cultural aspects of the organization as a whole, advertising and public relations activities, in particular;
- a dynamic approach in which the activities of the organization should be considered in dialectical development, with a retrospective analysis for three years;
- situational approach, in which the suitability of various methods of managing activities in the field of advertising and public relations is determined by the specific situation;
- an integration approach aimed at researching and strengthening the links between individual subsystems and elements of activity in the field of advertising and public relations.

In the process of research, methods such as:

- universal, or philosophical, general scientific and methods of private sciences;
- ascertaining and transforming;
- empirical and theoretical;
- qualitative and quantitative;
- meaningful and formal;
- methods for collecting empirical data, testing and refuting hypotheses and theory;
- descriptions, explanations and forecasts;

- processing of research results.

9. Teaching and methodological support of independent work in pedagogical practice

1. Basovsky L. Economics of the industry. M. : Infra-M, 2011. 144 pp.
2. Baranchev V., Maslennikova N., Mishin V. Management of innovations. M. : Publishing House Yurayt, 2017. 720 p.
3. Gaponenko AL, Saveleva M.V. Control Theory. Textbook. M. : Publishing House Yurayt, 2016. 336 p.
4. Gurkov I.B. Strategy and structure of the corporation. Moscow: The Case, 2008. 288 pp.
5. Davydenko IG, Aleshin VA, Zotova AI Economic analysis of the financial and economic activities of the enterprise. Moscow: Publishing house KnoRus, 2016. 376 p.
6. Damodaran A. Strategic risk management. Moscow: Publishing house Williams, 2016. 496 p.
7. Johnson J., Sholes K., Whittington R. Corporate strategy. Theory and practice. M. : Williams Publishing House, 2007. 800 p.
8. Popadyuk T.G. The economy of the firm (organization, enterprise). M. : Infra-M, 2017. 296 p.
9. Porter M. Competitive strategy. Moscow: Alpina Pabliher, 2017. 454 p.
10. Aaker D. Strategic market management. St. Petersburg: Publishing House Peter, 2011. 496 pp.
11. Golov RS, Agarkov AP, et al. Economics and management at the enterprise. Moscow: Dashkov and Co., 2017. 400 p.
12. Kruglova N.Yu. Fundamentals of business (entrepreneurship). Moscow: KnoRus, 2017. 512 p.
13. Mitrofanova IA, Tlisov AB and others. Assessment and improvement of investment and innovation activities of the enterprise: monograph. - M. : Direct Media, 2016. 98 p.
14. New industrial policy of Russia in the context of ensuring technological independence. / Ans. Ed. E.B. Lenchuk. SPb. : Publishing House of Alety, 2016. 336 p.
15. Santalova M., Rodionov E., Voskonyan A. Evaluation of innovation industrial policy. M. : LAP Lambert Academic Publishing, 2013. 400 p.
16. Strakhov VV, EN Gorokhova, TVKremenetskaya. Forms of the organization of the educational process in the university [Electronic resource] - Access mode - http://www.rsu.edu.ru/wordpress/wp-content/uploads/2015/04/formy_organizacii_uchebnogo_processa.pdf.

10. Forms of intermediate certification (on the basis of pedagogical practice)

Preparation and protection of the report, interviews, and other differentiated offset. Appraisal form.

As report forms are accepted:

- an individual calendar plan;
- written report post-graduate student, which presents the information on the list and on the volume of activities carried out;
- plan-outline of classes;
- list and copies of prepared teaching materials;
- a review of the supervisor about the lessons.

11. Educational-methodical and information support of pedagogical practice

a) main literature:

1. Basovsky L. Economics of the industry. M. : Infra-M, 2011. 144 pp.

2. Baranchev V., Maslennikova N., Mishin V. Management of innovations. M.: Publishing House Yurayt, 2017. 720 p.
3. Davydenko IG, Aleshin VA, Zotova AI Economic analysis of the financial and economic activities of the enterprise. Moscow: KnoRus Publishing House, 2016. 376 p.
4. Mazilkina E.I., Panichkina G.G. Management of competitiveness. Moscow: Omega-L, 2009. 328 p.
5. Melkumov, Y.S. Organization and financing of investments: Textbook. allowance. M.: Infra-M, 2002. 248 p.
6. Podlesnykh V., Kuznetsov N. Theory of organization. Moscow: Drofa, 2013. 352 p.
7. Popadyuk T.G. The economy of the firm (organization, enterprise). M.: Infra-M, 2017. 296 p.
8. Reed S., Lazhu A. The art of mergers and acquisitions. Moscow: Alpina Publisher, 2011. 960 p.
9. Project Management: Textbook. allowance / I.I. Mazur, V.D. Shapiro, N.G. Olderogge, A.V. The colonels. Moscow: Omega-L, 2010. 959 p.
10. Chaldaeve L. The economy of the enterprise. Moscow: Publishing House Yurayt, 2016. 416 p.
11. The economy of the firm: a textbook / N.P. Ivashchenko, ed. Moscow: Prospekt, 2016. 527 p.

b) additional literature

1. Aaker D. Strategic market management. St. Petersburg: Publishing House Peter, 2011. 496 p.
2. Brigham U., Gapenski L. Financial management. Full course. In 2 tons: Trans. with English. SPb.: Economic School, 2009. 497 p.
3. Golov RS, Agarkov AP, et al. Economics and management at the enterprise. Moscow: Dashkov and Co., 2017. 400 p.
4. Korobkin A. Economics of the organization of the industry. Moscow: Izd-vo Gretsova, 2013. 288 p.
5. Mitrofanova IA, Tlison AB and others. Assessment and improvement of investment and innovation activities of the enterprise: monograph. - M.: Direct Media, 2016. 98 p.
6. New industrial policy of Russia in the context of ensuring technological independence. / Ans. Ed. E.B. Lenchuk. SPb.: Publishing House of Aletay, 2016. 336 p.
7. Santalova M., Rodionov E., Voskonyan A. Evaluation of innovation industrial policy. M.: LAP Lambert Academic Publishing, 2013. 400 p.
8. Senchagov V.K. Economic security. Geopolitics, globalization, self-preservation and development. Moscow: Finstatinform, 2009.
9. Ferova IS Industrial clusters and their role in the development of industrial policy in the region [Electronic resource]. Krasnoyarsk: Sib. feder. Univ., 2013. 248 p.

c) software and Internet resources:

- MS Word, MS Excel, MS Power Point
- official website of the Ministry of Economic Development of the Russian Federation - <http://economy.gov.ru/minec/main>
- the official website of the Russian Union of Industrialists and Entrepreneurs - <http://pcnn.pф/>
- Official site of the Ministry of Finance of the Russian Federation - <https://www.minfin.ru/en/>.

12. Logistical support of pedagogical practice

Specially equipped multimedia training classrooms. To conduct the practice should be available specially equipped with multimedia equipment cabinets.

The possibilities of working in the PFUR Scientific Library are provided by the availability of reading rooms (Main building) in which WI-FI operates, and users have access to the Center's information resources and access to the Internet; registered IP addresses of servers in two territories of the PFUR for free access to users of the PFUR network to full-text articles from

scientific journals of foreign publishers. Subscription and reading rooms are located in the humanitarian building (main building), at the engineering, environmental faculties, the faculty of humanities and social sciences, the faculty of the Russian language and general educational disciplines. Search of books and magazines is carried out by means of "Electronic catalogs": EC "Books", EC "Periodiki" and EC "Articles". EC is accessible through the Internet (the PFUR website). The issuance of educational and scientific literature is conducted in the "Automated system of book publishing" using bar codes on publications and readers' forms.

Qualitative and quantitative characteristics of computers in display classes include: Pentium 4-1700 / 256MB / 20GB / cd / audio (21 pcs.) And Pentium 4-C2D 1860 / 1024MB / 160GBcd / audio (15 pcs.), Etc.

For carrying out the research, there is the necessary software and information support for the educational process for blocks of disciplines:

1. Humanitarian and socio-economic disciplines.

- Electronic dictionaries "Multilex" (English-Russian, Russian-English, Russian-German, German-Russian, French-Russian, Russian-French, large economic);
- Electronic translators "Socrates";
- Cambridge FCE Rom;
- Longman preparation course for TOEFL;
- Aurolog Tell Me More Rto;
- CorelDraw 10 - 12 Rus;
- Adobe CS3 design premium;
- Reference and legal system "Consultant";
- Reference and legal system "Garant".

2. General mathematical and natural science disciplines.

- Microsoft Office 2003 (Word, Excel, Access, PowerPoint, Outlook),
- MatLab;
- SPSS Base 10.

3. General professional disciplines.

- 1c accounting;
- ProxyExpert 7.0;
- ArcView;
- Microsoft Encarta Interactive World Atlas 2001;
- Intalev;
- BestOffice;
- Galaktika;
- Testing programs - Test Studio.

13. Fund of Evaluation Means for Intermediate Attestation of Students in Pedagogical Practice

<i>Stages of practice</i>	<i>Competencies</i>	<i>Forms of assessment</i>
Preparatory stage (attending the classes of the scientific adviser and other teachers of the department in the disciplines adjacent to the direction of the dissertation research of the graduate student, taking part in round tables and master classes of the department)	UC-6, GPC-3	Oral report

Main Stage (acceptance of participation in the verification of works of intermediate certification, term papers, the development of individual questions of lectures on the instructions of the scientific adviser, the holding of seminars)	UC-6, GPC-3	The opinion of the supervisor
The final stage (preparation of an analytical review and a practice report in writing, in which all types of work carried out by the graduate student will be listed)	UC-6, GPC-3	Presentation of the report at the meeting of the department Confirmation of the report

For certification, the post-graduate student should provide a description of the work performed with the indication of specific dates, a developed educational and methodical complex or a lecture summary on the topic / s, a certain scientific supervisor, a practice report (in writing), a review of the supervisor.

The report on scientific research practice is evaluated by the postgraduate scientific supervisor on the basis of such criteria as the degree of implementation of the program's practices and the individual task plan; the level of mastery of established universal and general cultural competencies, the qualitative implementation of a written report on the results of practice; results of oral protection of the report on scientific research practice.

<i>Number of credits</i>	<i>Evaluation</i>	<i>Unsatisfactory</i>		<i>Satisfactorily</i>		<i>Good</i>	<i>Excellent</i>	
	Evaluation ECTS	F 2	FX 2+	E 3	D 3+	C 4	B 5	A 5+
21	Number of points	less 30	31-50	51-60	61-68	69-85	86-94	95-100

Estimates are made taking into account the following aspects:

<i>Evaluation</i>	<i>Evaluation Criteria</i>
A 5+ (<i>Excellent</i>)	demonstrated a high level of the solution of tasks stipulated in the program of pedagogical practice, which was reflected in the recall of the head of practice from the graduating department a plan of practice in the part of conducting classes (for example, seminars) developed training and methodical complexes for the proposed special courses (2-3 courses) held at a high level master class qualitatively checked the work of intermediate certification demonstrated a high level of knowledge of the subject and methods of teaching it
B 5 (<i>Excellent</i>)	demonstrated a high level of the solution of tasks stipulated in the program of pedagogical practice, which was reflected in the recall of the head of practice from the graduating

	<p>department</p> <p>a plan of practice in the part of conducting classes (for example, seminars)</p> <p>the educational-methodical complex on the proposed special courses (1 special course)</p> <p>demonstrated a high level of knowledge of the subject and methods of teaching it</p> <p>qualitatively checked the work of intermediate certification</p>
C 4 (<i>Good</i>)	<p>a plan of practice in the part of conducting classes (for example, seminars)</p> <p>the main sections of the educational-methodical complex on the proposed special courses were developed</p> <p>the scientific supervisor (or another employee of the department) was assisted in checking the work of the intermediate certification</p> <p>demonstrated a good level of knowledge of the subject and methods of teaching it</p>
D 3+ (<i>Satisfactorily</i>)	<p>plan of practice in terms of conducting classes (for example, seminars) is performed in the amount of more than half</p> <p>developed some sections of the teaching and methodical complex for the proposed special courses</p> <p>participated in the evaluation of the protection of students' term papers</p> <p>demonstrated an average level of knowledge of the subject and methods of teaching it</p>
E 3 (<i>Satisfactorily</i>)	<p>plan of practice in the part of conducting classes (for example, seminars) is carried out in the volume of one half</p> <p>developed 3-4 sections of the teaching and methodological complex for the proposed special courses</p> <p>participated in the evaluation of the protection of students' term papers</p> <p>demonstrated an average level of knowledge of the subject and methods of teaching it</p>
FX 2+ (<i>Unsatisfactory</i>)	<p>plan of practice in the part of conducting classes (for example, seminars) is carried out in the volume of one third</p> <p>developed 1-2 sections of the teaching and methodical complex for the proposed special courses</p> <p>participated in the evaluation of the protection of students' term papers</p> <p>demonstrated a low level of knowledge of the subject and methods of teaching it</p>
F 2 (<i>Unsatisfactory</i>)	<p>the plan of pedagogical practice is not fulfilled</p> <p>did not participate in the development of educational and methodological complexes and other forms of pedagogical practice</p>

Evaluation is made in the individual plan of the graduate student. If the graduate student received an evaluation of FX 2+ in pedagogical practice, then he is given the opportunity to raise the grade to E (3) by performing additional tasks of the teachers of the department.

The program is compiled in accordance with the requirements GS HE PFUR / FSGS HE.

Developer:

Doctor of Economics,
Professor



Zh.G.Golodova

***Head of the Department of
National Economy:*** Doctor of
Economics, Professor



Yu.N.Moseykin